SAN ANGELO REGIONAL AIRPORT
MATHIS FIELD

8618 Terminal Circle, Suite 101 • San Angelo, Texas 76904 • 325-659-6409 • Fax 657-0050

AIRPORT ADVISORY BOARD – OFFICIAL MINUTES

For a meeting held Wednesday, November 12, 2025 at 1:30 p.m. in the San Angelo Regional Airport conference room, 8618 Terminal Circle, San Angelo TX 76904

Board Members	Initial date	Term	Present	Most Recent Appt. Date	Rolling Attendance			Current Term Expires
Mark Clark	2021	3	No	10/2025	12	Out of	14	10/2027
Joseph Rallo	2018	2	Yes	1/2023	18	Out of	21	10/2025
Sam Strahan	2024	2	No	10/2025	4	Out of	6	10/2027
Sandy Rothband	2024	1	Yes	11/2023	6	Out of	7	10/2025
Larry Martin	2024	2	Yes	11/2024	3	Out of	3	10/2026
Patrick Nuytten	2024	2	Yes	11/2024	3	Out of	3	10/2026
Bruce Partain	2020	3	Yes	10/2024	13	Out of	15	10/2026

Others Present

Justin Fletcher Keith Muncey Richard Espinosa Yvonne Sanchez Michael Dane

Crystal Goodman

ORDER OF BUSINESS

OPEN SESSION
Meeting Minutes San Angelo Regional Airport Advisory Board
Date: November 12, 2025
Time: 1:30PM-2:30PM CST

1.Call to Order The meeting was called to order by Advisory Board Chairman Patrick Nuytten. The Pledge of Allegiance was recited.

2.Approval of Previous Minutes Chairman Nuytten asked if there were any corrections to the previous minutes. There were no corrections needed, Mr. Nuytten moved to approve the minutes, and Joseph Rallo seconded. The minutes were approved unanimously.

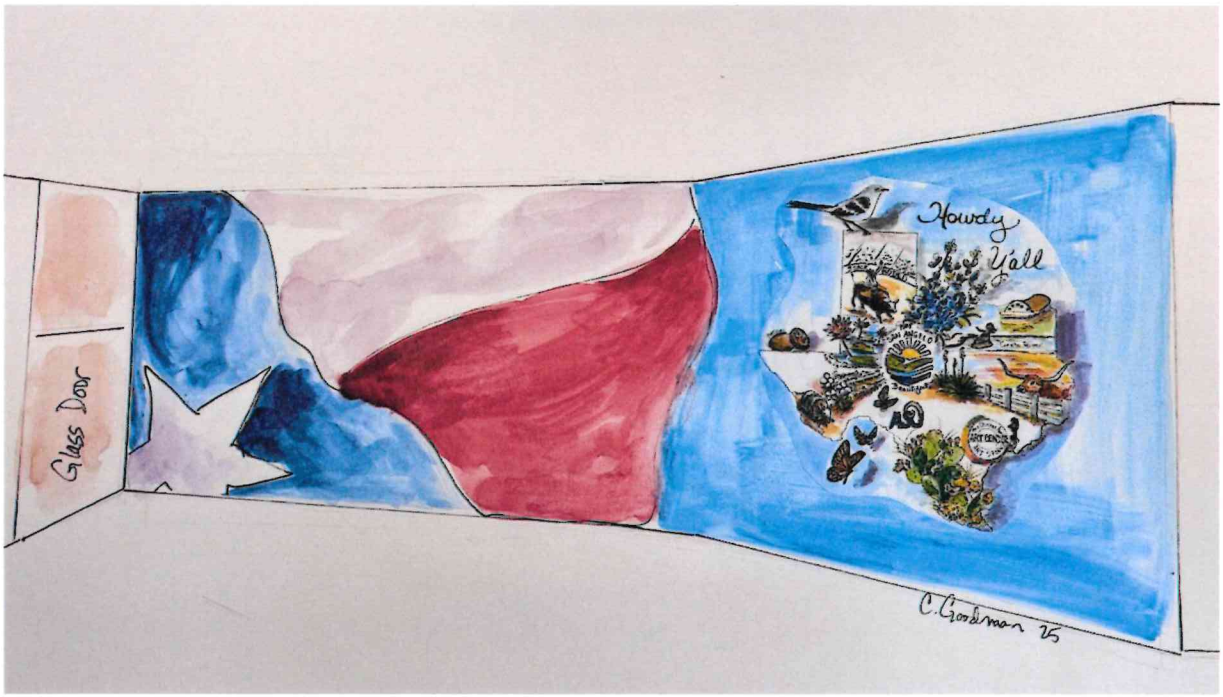
3. Public Comments Mr. Fletcher reported that no public comment requests were submitted for this meeting.

4. Baggage Claim Artwork Mural – Crystal Goodman presented her vision for artwork in the terminal to the board. She announced that donations have fully covered 100% of the cost for one mural in the terminal. The mural would be donated to the airport with no City or Airport funds allocated to the project. The artwork would focus on the uniqueness of San Angelo, Texas including Goodfellow AFB, The Rodeo and Stock Show, Angelo State University, the water lilies, etc. The artwork would include the Texas State flag including the phrase "Howdy Ya'll." Once approved by the airport advisory board the artwork will be reviewed by the City's Public Art Commission followed by City Council for final approval.

The board discussed potential placement options for the mural. Mr. Fletcher recommended approving the wall mural as presented, to be installed on the north wall of the baggage claim area.

It was noted that any future murals or additional artwork would require presentation to and approval by the Airport Advisory Board.

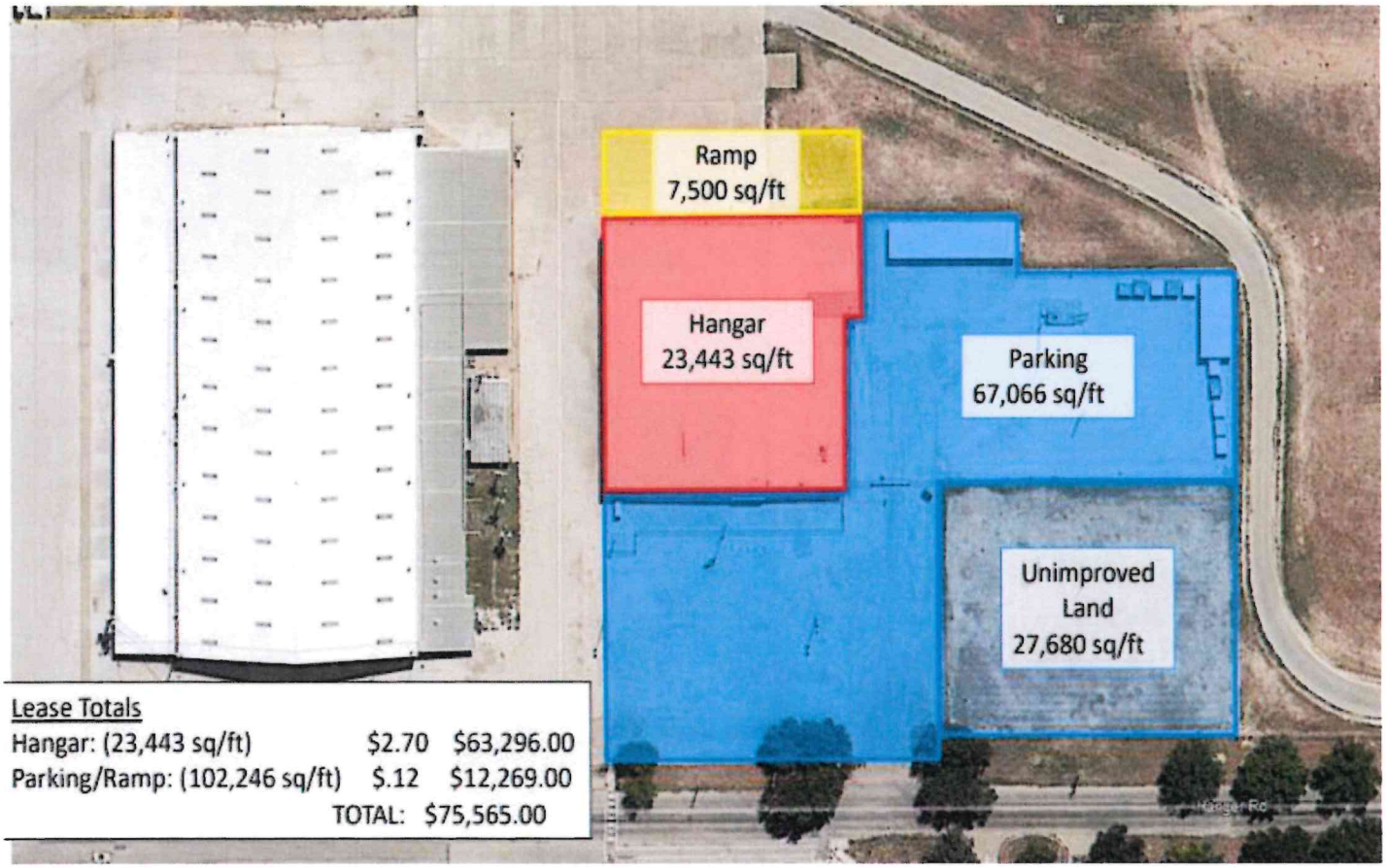
Mr. Nuytten motioned to accept the proposal, seconded by Sandy Rothband. The motion passed unanimously.



5.Goodfellow AFB – Terminal Historical Items Discussion Mr. Rallo would like to capture the history of San Angelo, with historical collector's items from Goodfellow AFB. He met with some men who have a museum/warehouse with tons of historical items that have not been seen in 100 years. He suggested it would be a good addition to the artwork in the terminal, to house some of these unseen historical items in the existing glass exhibit. Mr. Fletcher stated he would make contact with the collectors.

6. US Customs Border Patrol Lease The current lease has been month to month. Unlike the North Air and Marine Operations Hangar and the MU-2 Hangar, there are no improvements to be made to this facility. US Customs is expanding and they have a need for more space for their personnel and aircraft operations. The Airport will benefit from this growth by getting competitive lease rates for airport facilities. Mr. Fletcher explains the Airport's duties of landlord/facility management. The airport is responsible for maintaining HVAC's within the facility, repairing plumbing and electrical issues. As the tenant, US Customs is responsible for paying for their own electrical, utilities, and waste management services.

Mr. Fletcher asks the board for recommendation to renew the lease agreement with US Customs and Border Patrol Facility located at 8092 Hangar Road, with the rates and terms as presented, which is a 5-year lease with a one-5-year renewal option. Mr. Rallo motioned to accept, and Mr. Nuytten seconded. The motion passed unanimously.



7. Avis Rental Car Lease Renewal – Avis/Budget Car Rental has been on a month-to-month lease and has been operating under an agreement that is overdue to be updated. With this renewal the two rental car companies will have the same rates and fee schedule as Hertz. The Airport will paint the parking spaces, get decals and signage to ready the parking lot which is located next to the Jet Center. These spaces will be strictly for the rental cars to park. The parking is city property which allocates all revenue to the city.

- Seeking recommendation for a 5-year lease agreement renewal with Avis-Budget Group.
- Lease agreement would include:
  - 1 Dual – Brand Counter Space (256 sq. ft.)
  - 1 Office Space (178 sq. ft.)
  - Quick turnaround facility (QTA) (18,000 sq. ft.)
  - Terminal Ready Return Stalls (23 stalls)
- Concessionaire Agreement
  - 10% gross sales or $2,500 monthly minimum

Description	Lease Rate	Facility Size/Quantity	Monthly Amount
Concessionaire License Fee	10% Gross Revenue or $2,500/month, (Per Brand) whichever is greater	Minimum Revenue Guarantee	10% Gross Revenue or $2,500/month, (Per Brand) whichever is greater
Counter & Office Space	$1.58 per sq. ft.	434 sq. ft.	685.72
Ready Return Stalls	$9.00/ per stall	23 Stalls	$207
Quick Turn Facility (QTA)	$0.38	18,000 sq. ft.	$570.00
		Monthly:	**$1462 + Gross Revenue**

Mr. Fletcher requested recommendation to renew the lease agreement with Avis/Budget Group at the rates and terms as described. Bruce Partain motioned to move, and Mr. Rallo seconded. The motion passed unanimously.

8. Skyline/Shannon Hangar Land Lease: Shannon Hospital, located in downtown San Angelo, is planning an expansion that will require the eventual demolition of its current hangar and helipad at the hospital site. To support continued operations, Skyline Aviation has proposed funding and developing a new hangar facility for Shannon Hospital and GMR Inc., with Shannon/GMR Inc. subleasing the hangar from Skyline Aviation.

All of Shannon's aviation assets, including their helicopter and King Air, would be relocated and based at the airport. The airport's consultant, Jviation, engaged an airport planner to evaluate potential lease sites on the airport. After review, the most suitable location is the vacant parcels adjacent to Fire Station #8 on Knickerbocker Road. There were several factors taken into consideration when offering this parcel to Skyline Aviation.

- Separation from general aviation activity along the south taxiway
- Quick taxi access to Runway 18 for aeromedical flights
- Compatibility of aeromedical operations with U.S. Customs activities on the north ramp
- Space to accommodate potential future expansion by U.S. Customs, such as an additional hangar

Next steps include Skyline Aviation completing a Phase I Environmental Site Assessment and submitting FAA Form 7460 for an airspace study. The airport will also need to update its Airport Layout Plan (ALP).

Given the parcels' prime frontage along Knickerbocker Road, a competitive lease rate is critical. Mr. Fletcher aims to negotiate the highest feasible rate, comparable to other airports within the region of at least $0.25 per square foot, which could generate approximately $10,000–$12,000 in yearly revenue from the land lease alone. Additional revenue would come from fuel flowage fees on the helicopter and King Air operations.

The Airport Board recommended pursuing $0.30 per square foot due to the site's desirability. Discussion included forming an architectural review committee to ensure project aesthetics. The Airport Advisory Board requested review of drawings and a future presentation to the board.

Mr. Fletcher requested a recommendation to proceed with a raw land lease agreement with Skyline Aviation (for the benefit of Shannon/GMR). Mr. Nuytten moved to approve the lease at $0.30 per square foot, seconded by Mr. Partain. Mr. Rallo proposed adding an addendum addressing architectural aesthetics. The motion passed unanimously.

9. DIRECTOR'S REPORT

- South Taxilane Construction is underway
  - Change Order # 1 due to FAA communication cable changes.
  - Change Order totals $137,665 and is eligible for AIP reimbursement.
  - Change Order will be presented to City Council for approval.
- Airfield paint and Seal Coat Project is Complete
- FAA Part 139 Annual Inspection:
  - Discrepancy: Line Service Fuel Training lapse at Skyline
  - Airport Beacon doesn't rotate fast enough – out of compliance with FAA Advisory Circular.
- US Customs Fire Suppression project is still underway
  - 6 more weeks to complete.
- Terminal Escalators are in service.

10. Future Agenda Items

Mr. Rallo would like to see a 2–3-year Master Plan for the future. Mr. Fletcher will discuss this with the FAA and bring it to the board in the next meeting. Mr. Fletcher states there is lots of room for growth with the new South Taxilane, and land leases will be discussed at the next board meeting. Mr. Rallo wants to be updated with the Art in the Terminal.

11. Closing

With no further comments, Mr. Nuytten motioned to adjourn the meeting, seconded by Mr. Martin.

Meeting adjourned at 2:30 PM.

Justin Fletcher, C. M.
Airport Director

Pat Nuytten
Airport Advisory Board Chairman